

Montgomery County Public Schools

**Head Start and  
Pre-Kindergarten**

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Required Health Forms  
Information

# Why are we collecting Health Forms?

## Are they required?

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- In order to provide the best learning experience for your child, school nurses and teachers need to be aware of any special health or developmental needs that your child may have.
- Documentation of a student's health status is **required**.

# What Health Documents are required for enrollment?

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Please click on the links below for the Health Forms that are required to maintain enrollment in Head Start/Pre-Kindergarten:

1. Health Immunization Certificate ([MDH Form 896](#))
2. Physical Examination ([MCPS SR-6](#))
3. Blood Lead Testing Certificate ([DHMH 4620](#))
4. Dental Health Form ([MCPS 525-17](#))
5. Dental Permission Form ([MCPS Form 525-17A](#))

- A parent/guardian may also pick up a copy of the required health forms if you apply in-person at the Rocking Horse Road Center for the Head Start/Pre-Kindergarten program.
- Parents/guardians will need to work with a doctor and dentist to complete the forms.

# Who completes each part of the Health Forms?

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- Health Immunization Certificate (MDH Form 896): Completed by the doctor
- Physical Examination (MCPS SR-6)
  - a. **Part I** is completed by the parent/guardian
  - b. **Parts II and III** is completed by the doctor
- Blood Lead Testing Certificate (DHMH 4620): Completed by the doctor
- Dental Health Form (MCPS 525-17): Completed by the dentist
- Dental Permission Form (MCPS 525-17A): Completed by parent/guardian

# How soon are these Health Forms required to be submitted?

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- The Health Forms need to be submitted as quickly as possible. While it is not required to have all forms completed at the start of the registration process. All completed Health Forms are required to maintain your child's enrollment.

# If I have a question about these Health Forms, whom do I contact?

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- **During summer:** Please call 240-777-4437
- **When school is in session:** Please call the school nurse or the Head Start nurse of the school where your child enrolled.

# Who can I call to get health insurance if my child does not have it?

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- Please call the Head Start Government Assistance Eligibility Specialist II at:

**240-740-4536      -or-      240-777-4372**



# What if my child requires a medication to be administered in school?

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- The school nurse or the Head Start/Pre-K nurse will contact you to explain what forms the doctor has to fill out for a medication to be administered in school. You may also call your child's school to ask for these forms.

# What is Summer Clinic?

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- Once your child is enrolled in Prekindergarten or Head Start, you will be contacted by mail to attend the Summer Clinic. This is an opportunity to return completed health forms.
- During this Summer Clinic, your child can also participate in a free screening to check their hearing and vision.
- In order to participate, you must bring all completed health forms that are required.

# What are the other ways to turn in completed Health Forms?

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## **You may return completed health forms during registration.**

- This can be done by bring them with you when you register in-person or you may upload them online directly using your ParentVUE account.

## **You may return completed health forms after registration.**

- **In the Summer**, this can be done by bringing them into Rocking Horse Road Center during business hours.
- **When school starts**, please turn in the forms to your child's school health room.

## Where will my child's health forms be kept?

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All student health records are kept in the child's school health room.

From the Head Start and Prekindergarten Health Team,

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*Thank You*