Deletion of Student Service Learning (SSL) Hours Attached to Courses
Office of Student and Family Support and Engagement
MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850

TEACHER INSTRUCTIONS: Complete this form for any student who meets all of the following criteria:
- ✔ is enrolled in a course where curricular objectives are achieved through SSL, and SSL hours are course-related;
- ✔ did not fully participate in the SSL aspects of the course;
- ✔ will pass the course with a D or better.

This deletion recommendation must be shared with the student, parent and/or guardian, and submitted to the school's SSL Coordinator no later than a week before report card grades are due.

*Not required for students who fail the course. SSL hours do not automatically attach to failing grades.

THIS SECTION COMPLETED BY TEACHER

Student name_____ ID Number_____ Current grade_____

School_____ Course Title _____

SSL Hours Attached to Passing Grade in Required courses: **5   10** (circle one)

SSL Hours Attached to Passing Grade in National, State and Local Government   **A 7 / B 8**

SSL Hours Attached to Passing Grade in Elective courses: **5   10   15** (circle one)

Reason for deletion:

Teacher recommending deletion _____ Date _____/_____/_____

Deletion shared with student, parent or guardian   Date _____/_____/_____

THIS SECTION COMPLETED BY SSL COORDINATOR

_____ Number of SSL hours excluded from student record.   MCPS SSL Coordinator Name_____

SSL Coordinator Signature _____Date _____/_____/_____