



**Final Evaluation Report:**  
**Central Services Administrators**  
**Administrative and Supervisory Professional Growth System**  
**Office of Human Resources and Development**  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

MCPS Form 430-74  
March 2011

Name \_\_\_\_\_ Employee Number \_\_\_\_\_

Years of MCPS Administrative Experience \_\_\_\_\_ Office \_\_\_\_\_

Immediate Supervisor's Name \_\_\_\_\_

Type of Evaluation

- |   |   |
|---|---|
| <input type="checkbox"/> First Year         | <input type="checkbox"/> Second Year          |
| <input type="checkbox"/> New to MCPS        | <input type="checkbox"/> Veteran              |
| <input type="checkbox"/> Special Evaluation | <input type="checkbox"/> Change in Assignment |

**Directions:** Evaluators complete a narrative description of the administrator's performance based on the leadership standards listed below. The narrative includes a context paragraph, background information, and data that is listed and gathered as stated in the evaluation process for central services administrators.

**Leadership Standards:** The central services administrator is an educational leader who promotes the success of all students as he/she:

1. Facilitates and supports the development, articulation, and implementation of the school system's strategic plan;
2. Creates and sustains a culture of professional growth and high expectations to support the school system's strategic plan;
3. Ensures the effective and efficient management of his/her office or program;
4. Collaborates with stakeholder groups including students, staff, families, community members, business partners, and community agencies;
5. Models professionalism and professional growth to create a positive work environment; and
6. Understands, responds to, and influences the political, social, economic, legal, and cultural contexts of the school system.

**Dates of Observations** \_\_\_\_\_

**Dates of Conferences** \_\_\_\_\_

**Final Rating**  Meets Standard  Does Not Meet Standard

Evaluator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_