

**45-DAY ACTION PLAN: SCHOOL SAFETY AND SECURITY UPDATE**

<b>FACILITIES</b>				
	<b>Action Item</b>	<b>Lead Office</b>	<b>Current Status</b>	<b>Updates</b>
1	<b>Implement door lock magnets for classroom security.</b>	Office of the Chief Operating Officer Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•Door lock magnets procured and distributed with guidance and best practices to all schools April 2018.</li> </ul>
2	<b>Account for and distribute classroom door keys to substitute staff members in schools.</b>	Office of the Chief Operating Officer Office of School Support and Improvement Department of Facilities Management	<b>Completed</b>	<ul style="list-style-type: none"> <li>•All principals are required to have a plan to secure classroom doors for SY2018–2019.</li> </ul>
3	<b>Establish relocatable-classroom guidelines and best practices for all school staff.</b>	Office of the Chief Operating Officer Office of School Support and Improvement Department of Facilities Management Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•Memorandum establishing relocatable classroom guidelines and best practices distributed all principals on May 10, 2018.</li> <li>•Guidelines from law enforcement, the Maryland State Department of Education, and the Maryland Center for School Safety may be incorporated into the development of revised and enhanced practices in the future.</li> </ul>
4	<b>Conduct additional facility safety visits for each school.</b>	Office of the Chief Operating Officer Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•Facility safety visits have been completed and they will continue to occur to check for any new safety issues during the FY19.</li> </ul>

<b>TECHNOLOGY</b>				
	<b>Action Item</b>	<b>Lead Office</b>	<b>Current Status</b>	<b>Updates</b>
1	<b>Review access control system (ACS) at each school and address maintenance and repair, as needed.</b>	Office of the Chief Operating Officer Office of the Chief Technology Officer Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•System-wide ACS project underway.</li> <li>•Maintenance and repair for system-wide ACS has been completed. We will continue to monitor maintenance and repair issues for the upcoming school year FY19.</li> <li>•Replacement and upgrade implementation will take place during FY 19.</li> </ul>

<b>BUDGET</b>				
	<b>Action Item</b>	<b>Lead Office</b>	<b>Current Status</b>	<b>Updates</b>
1	<b>Propose supplemental budget request to the County Council for enhanced safety and security measures.</b>	Office of the Chief Operating Officer Office of the Chief Technology Officer Department of Facilities Management Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•Introduced proposed supplemental budget request to the Board of Education on April 12, 2018.</li> <li>•Supplemental budget request was proposed to the County Council on April 25, 2018.</li> <li>•County Council approved use of existing operating funds to cover additional safety measures including new ACS, cameras, and visitor management system.</li> </ul>

**45-DAY ACTION PLAN: SCHOOL SAFETY AND SECURITY UPDATE**

<b>TRAINING</b>				
	<b>Action Item</b>	<b>Lead Office</b>	<b>Current Status</b>	<b>Updates</b>
1	<b>Conduct additional safety drills at schools that include active assailant drills above the state minimum requirement.</b>	Office of the Chief Operating Officer Office of School Support and Improvement Department of School Safety and Security	<b>Completed</b>	<ul style="list-style-type: none"> <li>•All schools completed additional safety drills during arrival/dismissal or periods of transition before June 15, 2018.</li> <li>•Implementing new active assailant protocols in SY 2018-2019.</li> </ul>

2	<p><b>Review current emergency response protocols to ensure alignment with best practices for school safety.</b></p>	<p>Office of the Chief Operating Officer Department of School Safety and Security</p>	<p><b>Completed</b></p>	<ul style="list-style-type: none"> <li>•A work group composed of Montgomery County Police Department representatives and MCPS staff from the Office of the Chief Operating Officer, Office of School Support and Improvement, Office of Student and Family Support and Engagement, Department of School Safety and Security, and school principals worked closely to develop the “Lockdown with Options” protocol which utilizes many aspects of the nationally recognized Avoid, Deny, Defend program. All principals and school-based security personnel have been trained in this program. All secondary staff will receive the training by January 2019 with elementary school principals to follow shortly thereafter. Students will be trained and drill in “Lockdown with Options” in FY 19 and FY 20.</li> </ul>
3	<p><b>Review On-Site Emergency Team (OSET) procedures and update as necessary.</b></p>	<p>Office of the Chief Operating Officer Office of School Support and Improvement Department of School Safety and Security</p>	<p><b>Completed</b></p>	<ul style="list-style-type: none"> <li>•MCPS staff from the Office of the Chief Operating Officer, Office of Student and Family Support and Engagement and the Department of School Safety and Security attended the <i>2018 Maryland School Safety Summit</i> on April 19, 2018 to learn more about emergency procedures at the state-level with an opportunity to network with all Maryland school districts.</li> <li>•MCPS staff from the Office of the Chief Operating Officer and the Department of School Safety and Security met with the staff from the Maryland Center for School Safety on May 30, 2018 to review alignment of procedures to the legislation and guidance provided by the Center for implementation next school year.</li> <li>•Future review and implementation of procedures will continue to comply with guidelines for school emergency plans established by the Maryland Center for School Safety.</li> </ul>

**NOTE:** This action plan does not feature Montgomery County Public Schools ongoing efforts to support mental health and wellness. More information about new and expanded suicide prevention programming; increased restorative justice work; and other physical social and psychological supports can be found on the MCPS website.